

FLATHEAD COUNTY WATER DISTRICT #101

POB 1141, Columbia Falls, MT 59912

*** Minutes for July 5th Meeting ***

I. Call to Order and Roll Call.

--Joanna Adams to say, "As President, I hereby call to order FCWD #101's General Meeting held this July 5th 2016; Directors present include Aaron Anderson, Harold Herman, Joanna Adams and Linda Bosworth."

II. Reading and approval of the minutes. Questions or changes, Joanna made a motion, seconded by Linda. Motion Passed

--Outline of topics covered, indicating any previous tabled issues to be yet addressed.

III. Public comment.

Question as to why the board is not going door to door and letting each person know about the meeting. Joanna said they post the minutes and agenda on the website. They send out letters. If they are upset tell them to come to the meeting at the fire hall each month. Mike Sands, had a question as to the mother and law lives. His address is 130 Steele Drive. The postman is bringing the mail to Joyce Steel to their home. Joanna asked where 134 Steele Drive is. He stated that no one knows that it doesn't exist. Totten is at 150 Steel Drive. Mike Sands stated that he is not on this system any more, he has hooked up his own well up. It took a large backhoe to find the line, it is 8.5 feet deep. Margaret Hossack asked where he lives. She stated that she has not had black water. It tastes bad but it is not colored. Joanna says that she needs to assure there is no cross connection. Joanna stated that she could not find any water rights for the well that Mike Sands hooked up to. What is the date he disconnected? Mike stated that he told them at the first meeting that he was going to disconnect from the system and on his own well. He stated that they cut the line and capped it to the water district. There is no shut off. He is here to state that he has put up with the water system for 26 years and he just wants to be left alone. He had Barnhart's(BNF) excavating come in and disconnect the line. Dan Kramer suggested that they get verification of what was done. There was discussion that his water right is in Streeter's name. Mike wants a letter stating what the board wants. Joanna wants a letter from the excavating company and a letter stating he owns the water right for their well. He commends them for doing this but they will have some screaming people. Linda asked if they answered his questions. Mike stated he would get a letter to the board.

--Joanna Adams to indicate 5 minutes are now available for public comment relating in any way to the water district.

IV. Operator's report. Sample result came back ok from last month's coliform sample.

--Ken Kahn to provide. Not present

Question from Margaret on the income survey. No one in the meeting got the income survey. Margaret asked what the survey was for. Dan Kramer stated that it is for the median household income in order to get grants and loans.

V. Financial report.

--Linda Bosworth will provide current financials. \$4867.50 in bank account, not including the autopay for electric. How many are not paying their water bill. 48 property owners have paid. For any homeowners that don't pay it will be tacked onto the year end, taxes. Doing better on payments. Owed to board members. Harold 1140.00, Ken Kahn 87.39, Linda Bosworth 3834.43, Joanna, 60.34.

VI. Correspondence.

--Joanna Adams to ask Directors, "is there any correspondence to discuss at this time?" Not much, Joanna tried to call Clarence and no results. The RV is gone, Clarence Taber owes for 2 properties. Received some correspondence back in the mail. Received the first bill from Eclipse 383.00. One of six. Payne West shows 1143.00 - paid 1140.00. Balance of 389.00 was billed. This doesn't add up.

VII. Old business.

1. Updates to website (JA).
2. Hiring a GM and secretary. Tabled until next month.
4. Assessment of lots 38 & 39.
5. Information for seats up for election in May 2017
6. Status of water rights transfer
7. Status of the pump station - Will be in Swan Lake until they figure out what to do with it.
8. President to give status of payments owing to Streeter for tank house meter. Send Serena an e-mail and will get to them this week. June 20, still not received the information for payments.
9. Hiring CPA for taxes. Done, Katy will add into quick books for end of year.
10. Status of Income Survey-Dan will contact Sandy Kust.
11. Status of Emergency repairs and loan application. Matt called and they will need the rates raised the average to get the intercap loan.
12. Status of emergency response plan. Shelley discussed the status of plans and answered a couple of questions.

VIII. New business.

--Joanna Adams to say, "New business." There are 7 items to discuss under new business this evening. Following those 7 items, there will be time available for public comment regarding any of those items. Please withhold any interruptions, comments or questions until I direct it is time for public discussion after all items have been addressed. Thank you."

1. Hire a certified operator – Wes Cruze has been an operator for a number of years. He has someone who he can train and get certified to share the job. Joanna asked if he can come to the August 2nd meeting. They posted a notice in the Daily Interlake to send letters of interest. No one responded to the notice.
2. Board member/process to ensure monthly water testing occurs before 15th monthly beginning this month, July 2016. Shelley will do the testing.
3. Discussion re: only a certified water operator can turn water on/off and the process for that, i.e., written request by party, advance posted notice of anticipated actions by certified water operator unless emergency, operator must remain present for water turned on, landowner written permission obtained and in hands of certified operator prior to water lines turned on. They have a couple of forms, one with backflow prevention. A#1, inspected by the Department of Health. Columbia Falls discusses a deposit, should pay the deposit up front and bill the balance of the actual cost. Joanna made a motion we accept it with those two additions. Second by Harold, passed. Joanna will put it on the website.
4. Status of books being transferred to accountant. Done according to Linda. Harold is getting the mail and writes down every payment. Every first payment was March. The amounts are all different, Katy will get them assigned by property account number.
5. Process to fill a vacancy on the board. Ken Kahn officially resigned from the board. Joanna did some research on the MCA's. A vacancy is created when someone resigns. Any vacancy of the board of directors whether vacated or end of term will be voted on by the remaining board members. Dan Kramer stated they can appoint someone until the term is up. To be fair, post a notice and see if anyone is interested. Put on a website and put it in the letter with the resolutions to the rate payers.
6. Discussion on procedures relating to RV Parks and RV hookups (subject to board approval.) This is in the ordinances. Discuss later with ordinances.
7. Discussion and vote on raising the EDU rate from \$21.65 to \$44.46. Joanna discussed the spreadsheet put together with the monthly payments and eventually replacement. It is a place to start and it is where the State wants them to be at.

[Joanna Adams to announce there is now time available for public comment re any new business just discussed] Sometimes in the middle of the day he can see the pump pumping. How will the rate increase help this? Any more public discussion at this time? How will I know what mine is?

Joanna made a motion that they raise the EDU rate from 21.65 to 44.46.

Seconded by Linda Bosworth, no further discussion. The motion passed. The resolution was signed by the board of directors.

Last order of official business; There are 9 ordinances that will be sent out to the community. Rob, A2Z read through existing bylaws and state laws; used Lakesides ordinances.

1st deals with the issue of Connections of RV's. Intended to head off someone hooking up and staying for months. The water system is designed to provide water to the residences. Can't provide water to an RV for more than 21 days in a 12month period.

2nd resolution – discusses backflow prevention devices. Columbia Falls uses a lot of devices and also test on a yearly basis. They are good about that. This resolution basically states that it is advisable and necessary to provide backflow devices on all underground sprinkler systems. Vacuum Breaker will prevent contamination from getting into the water system.

Others are ordinances which require modifying the bylaws. Every lot in the township has a vote The township is broken up and has one house but two or three lots. This rewrites the rule to say it is based on the number of hookups. (Rob from A2Z Engineering agreed to look into this to make sure).

Ordinance on severability so each bylaw stands by and for itself.

Conflict of interest, business dealings within the water district. If you are on the water board you must disclose your interest to the board. That it be disclosed to the President or if the President has a conflict of interest, that would be disclosed to the Vice President.

Annexation Ordinance, outside the water district and wants water services.

Basically, 6 steps, when someone wants water system they sign power of attorney to be annexed in at any time going forward. Linda asked how the ones that are on the district but not in the boundaries are affected. This does not penalize those residences but allows for someone to be annexed in that wants to be served by the district.

Article 8, Section b, makes a reference to district clerk. Needs to be edited or removed.

Who can write checks, two directors can sign the GM option was removed.

Describes what the GM does, etc. and how the employees will be compensated. The GM was left out that should be compensated.

Joanna asked, do we want to put these in the August meeting? Norma wanted to know where the statements will be sent out from?

Do we need to vote on having the lot owners pay the water bills? It is already in the state statute. Need to send a letter out to the owners.

How do we know what the businesses will pay? The formula is pretty specific on figuring it out. They will need to assess the business owners. Will need to send out letters that talk about the increased rate, ordinances and resolutions, and property owners, board member opening. Joanna will contact the bank to take Ken off of the account.

IX. Questions and answers with District staff.

--Joanna Adams to ask, "Do the Directors or interim Secretary have anything else to discuss at this time, or have any questions?"

--Joanna Adams to announce the next General Meeting of the Board is to be held on August 2nd, 2016, 7pm, at the Badrock Fire Department.

X. Adjournment.

--Joanna Adams to say, "This completes our business for this July 5 at 7:00pm at the Bad Rock Fire Station for the General Meeting. This meeting is now adjourned."